



BERN, SWITZERLAND

QUALITY ASSURANCE SPECIALIST

THE COMPANY

Join a dynamic and growing company with a true sense of purpose, and clear vision!

This young company has its activities right at the heart of the COVID-19 pandemic.

This is a wonderful opportunity for you to join a company fighting this worldwide disease and a chance to be part of the solution!

Tired of corporate slow moving big company machines? Then this is your chance to be part of a company where decisions are made fast and where your voice is heard and listened to, read on. This is a role where you're expected to develop your Quality skills in a really dynamic environment.



THE ROLE

As a Quality Specialist, you will support the Quality Manager with QA related tasks and developing maintaining and improvement of the QMS. This is an exciting role because you will have the chance to work closely with engineers, manufacturers, clinical and Regulatory Affairs experts to ensure an effective coordination of the quality processes.



ACTIVITIES

- Support the implementation and transformation from paper based to eQMS (led by the Quality Manager)
- Co-ordinating of CAPA, changes, deviations and other quality related activities
- Supporting the qualification of process and suppliers, assist annual suppliers performance reviews
- Support the preparation and execution of trainings and internal audits
- Participate to the preparation and update of the respective KPIs and management reports
- Support preventive calibration and maintenance activities
- Assist the coordination of complaint investigations and complaint handling



WHY THIS COMPANY?



This is a great opportunity to join a dynamic, fast-paced company and be part of their growth. More than that you will be able to be part of the solution to the COVID-19 pandemic and be part of something real that will have direct impact on human beings. You will also have the chance to be part of an exciting project that will let you manage and implement software tools and support e-QMS.



REQUIREMENTS

- Bachelor or Master degree in: Biology, Biochemistry, Chemistry, Biotechnology, Engineering or similar
- 2+ years of demonstrated ability in Quality in the Medical Device or IVD or Pharmaceutical industry
- Strong written and verbal communication skills in English and German
- Excellent organizational, time management, and multitasking skills
- Ability to work in a team environment using effective interpersonal and negotiation skills.



INTERESTED TO EXPLORE THIS FURTHER?



Please send your CV to monia@elemed.eu to arrange a confidential career discussion.